

# MVHR

## Our step by step guide



### 1 Get an estimate

Use our online tool to get a quick cost estimate for your project. Proceed to a formal quotation by following the steps in the form or call to speak to a specialist.



### 2 Accept your quotation

Complete and return your quote acceptance form when you are happy to proceed. At this point, you will be sent payment instructions for paying the design fee. DWG files are required at this stage.



### 3 Development of initial design

A Green Building Store MVHR designer will be assigned to your project. They will work with you and other project designers to issue an initial design of your system, including duct runs.



### 6 Final order raised

Following sign-off, the bill of materials and final order is produced. At this point, payment is required for the supply of the goods. Payment should be made around five weeks before parts are needed.



### 5 Design sign off

When you or your project team are happy with the design, we require a sign-off email. A design can typically take up to three revisions before it is finalised; however, it can often be more.



### 4 Any revisions?

Following a review of the initial design by yourself or your project team, your designer will revise the design to suit any feedback.



### 7 Supply

The goods will be supplied directly to the site at a time to suit you.



### 8 Commission

A specialist GBS commissioning engineer will visit the site to commission and balance the system to ensure it is performing as designed. A detailed handover of the system and its controls will be given to the end-user, and a certificate will be provided for Building Control.



### 9 Servicing options

Extend the life and ensure continued superior performance with our servicing options. A yearly or five-year option is available for those happy to keep on top of the annual requirements.



*Sit back and enjoy the benefits of your MVHR system*

